

PARAGON CONVENT SCHOOL

SECTER 24 B CHANDHIGARH

CLASS 4

CH- 3 MORE ABOUT WINDOWS 7

BRAIN DEVELOPER

A. Fill in the blanks:

1. The most important program in a computer is the **Operating system**.
2. When we switch on a computer, the opening screen of windows is called **desktop**.
3. The symbols of the applications displayed on the desktop are called **icon**.
4. The feature of Windows to perform more than one task at a time is called **multitasking**.
5. A **file** is a collection of related information stored together.

B. State true or false:

1. The taskbar can be dragged to any of the four sides of the desktop. **True**
2. In Windows, we can run only one program at a time. **False**
3. Windows 98 is the first graphical version of Windows. **False**
4. An operating system controls all the activities of a computer. **True**
5. When an application is active, its button on the taskbars highlighted in a lighter shade and appears to be pushed in. **True**

C. Multiple choice Questions:

1. _____ is the latest version of Windows.
a) Windows 8 b) Windows 7 c) **Windows 10**
2. The _____ has the Start button and Notification area.
a) Status bar b) Menu bar c) **Task bar**
3. The Context menu is also called _____ menu.
a) Second b) **Shortcut** c) Desktop

4. The _____ button is the most used button on the Taskbar.

a) Save

b) Start

c) Open

D. Answer the following questions:

Q 1. What is a desktop?

Ans. The first screen of the Windows that you get after the computer is switched on is known as the desktop.

Q 2. Which button opens the Start menu?

Ans. Start button is used to open the Start menu.

Q 3. Explain any two features of Windows 7.

Ans. Two features of Windows 7:

- i) Easy to use: The use of graphics makes windows very interactive and easy to use.
- ii) Supports multitasking: Windows can perform more than one task at a time.

Q 4. What is the difference between a file and a folder?

Ans. A file is a collection of related information stored together, where as a folder is like a cabinet where we keep the related files.

Q 5. What is the use of 'Computer' icon?

Ans. Using Computer folder, we can access all the folders and files stored in a computer. It is useful for finding, organizing, moving and copying files in a computer.

Q6. What is a context menu?

Ans. The Context menu is also called the Shortcut menu. A pop- up menu appears when you right click on an icon or desktop. Using this pop – up menu, you can save your time to access commands.